

# The Curriculum

Transylvania uses a modified calendar called a “4-4-1 system.” Under this calendar the academic year is divided into three parts: two regular terms of 14 weeks (fall and winter) and a one-month term in May. During a regular term, students normally take four courses. During May term, students normally take one course.

Academic regulations are stated and progress toward the degree is measured by courses. The basic measure of instruction is the course unit. For purposes of comparison, one course unit is considered equivalent to four semester hours.

Courses are numbered as follows to indicate levels of difficulty and degrees of specialization:

- 1000** series courses, for the most part, cover a wide range of material and serve as introductions to a particular discipline. Generally appropriate for first-year students.
- 2000** series courses are more specific in focus than 1000 series; they may require some previous knowledge of a subject. Generally appropriate for sophomores.
- 3000** series courses are clearly upper-level courses that require significant background in a field and may have specific prerequisites. Generally appropriate for juniors and seniors.
- 4000** series courses require extensive background in a field and usually have prerequisites. Generally appropriate for juniors and seniors.

## General Requirements

Transylvania awards the Bachelor of Arts degree in 36 majors. To be eligible to graduate, a student must have satisfactorily completed at least 36 course units and must have achieved at least a C average (2.0 grade point average). In addition, a student must have fulfilled the distribution requirements listed on page 33 and the requirements of an approved major pattern. Requirements for the various major patterns are listed under Academic Major and Minor Patterns (p. 40). A student must also complete a total of 18 units of course work, including eight of the final nine courses, in residence.

A returning student who has not been enrolled at Transylvania for three or more consecutive regular terms must meet the curricular requirements in effect at the time of reenrollment.

A cooperative program leading to a degree in engineering is described on page 56.

## Second Degrees

Recipients of a Transylvania Bachelor of Arts degree are not eligible for a second degree at the university. Transylvania graduates may, however, have additional majors posted to the academic record by completing all outstanding courses required at the time of completion and with the approval of the appropriate program director and the dean of the college.

Baccalaureate degree holders from other institutions may be awarded a Bachelor of Arts degree from Transylvania after they (1) meet the university’s residency standard, (2) complete a major pattern of study, and (3) complete the general education distribution requirement.

## General Education Curriculum Requirements and Regulations

The college believes that all students, no matter what career or vocation they choose, benefit from liberal education; and so the college encourages the free search for knowledge and understanding drawn from the natural and social sciences, the humanities, and the arts. By so doing, the college strives to empower students to develop lifelong habits of learning and intelligent, respectful discussion. Therefore, students must fulfill requirements in five general areas:

## Area I Introduction to Critical Skills

**Goals:** Students should be able to read closely, think clearly, and express themselves precisely; they should be able to reason, hypothesize, solve problems, and interpret what they experience and study; they should understand how languages, mathematics, science, the arts, and the humanities interact in today's culture; they should possess the skills required by an undergraduate academic career, and they should understand basic issues in maintaining physical health.

**Requirements:**

Foundations of the Liberal Arts	2 units
Foreign Languages	2-3 units
Mathematics	1 unit
Lifetime Fitness	$\frac{3}{4}$ unit
Academic Career Skills	$\frac{1}{4}$ unit

## Area II Approaches to Learning

**Goals:** Students should be able to explore basic ideas and methods of study in the humanities, fine arts, natural sciences, and social sciences; and they should understand and appreciate the general content of one of the disciplines in each of those areas, including a sense of its theory, literature, and history.

**Requirements:**

Humanities	1 unit
Fine Arts	1 unit
Natural Sciences	1 unit
Social Sciences	1 unit

## Area III Cultural Traditions

**Goals:** Students should recognize the central themes that have defined traditions from around the world; and they should be able to examine artistic and cultural trends, intellectual foundations, or institutions, both broadly and chronologically (i.e., non-topically).

**Requirements:** One course (list A) exploring traditions from societies in Africa, Asia, Australia, and the Americas—excluding those societies identified as Western; one course (list B) exploring traditions identified as Western, from Europe and other regions of the world which claim a heritage in Europe.

List A	1 unit
List B	1 unit

## Area IV Upper-level Liberal Arts (2+2)

**Goal:** Students should understand questions and modes of analysis in liberal arts areas outside of their major areas of interest and study.

**Requirements:** 4 units in a “2+2” pattern

Two sets of approved courses (set = 2 courses with the same course prefix) in any two disciplines outside of a student's primary major pattern. An Area IV course listed as NS may be paired with any Area IV course listed as BIO, CHEM, or PHYS. One set of courses must be taken outside the division of the primary major. For example, if a student's major is philosophy (in the humanities division), possible Area IV sets would be 2 English courses (same division) and 2 math courses (outside the major's division). Qualifying courses are marked IV.

## Area V Writing Intensive Courses

**Goal:** Students should broaden and deepen their liberal education through writing.

**Requirements:** 2 units

Two courses outside of the student's primary major must be writing intensive. Writing intensive courses are upper level and require formal expository writing of at least 15 pages; they encourage writing as a process by addressing writing concerns and conventions, and by providing the instructor's critique of student writing. Qualifying courses are marked V at the end of the course description. Such courses may also satisfy requirements in Area III—Cultural Traditions, Area IV—Upper-Level Liberal Arts, and electives outside the primary major pattern.

## Regulations

1. Students may not use a single course to satisfy more than one General Education (GE) requirement, except for Area V writing intensive courses.
2. Ordinarily, transfer courses may not be used to satisfy Area IV or Area V GE requirements.
3. Except in Area I, no course may be used to satisfy both a primary major requirement and a GE requirement. However, students may satisfy both GE and minor or allied requirements with the same course.\*
4. Students must complete Area II by the end of the junior year, but they are strongly encouraged to complete all of their GE requirements by that time.
5. For matriculated students, GE courses must be taken on campus unless prior approval for transfer credit is granted by the Office of the Registrar in consultation with the appropriate program.

\* Students with multiple majors must designate one major as their primary major. A course may satisfy both a GE and a requirement for a second or third major pattern.

### Area I

FLA	1004	Foundations of the Liberal Arts I	MUS	1274	Music Theory for the University Student
FLA	1104	Foundations of the Liberal Arts II	MUS	1864	Theoretical Skills of Music I
PE	1113	Lifetime Fitness	THEA	1104	Introduction to Theater
UNIV	1111	Academic Career Skills	THEA	1214	Preparing to Act
			THEA	1314	Technical Theater

### Foreign Language:

Students who have studied for two years or more in high school the language they choose at Transylvania must complete 1034; students with fewer than two years of high school study of the language chosen must complete through 1024.

### Mathematics: 1 of the following

MATH	1034	Intro to Contemporary Math
MATH	1144	Elementary Statistics
MATH	1304	Calculus I
MATH	1324	Calculus II

### Area II

#### Humanities: 1 of the following

CLA	1014	Introduction to Greek and Roman Mythology
CLA	2234	The Literature of the Greco-Roman World
ENG	1074	Perspectives in Literature
ENG	1134	Introduction to Poetry
ENG	1144	Introduction to Fiction
ENG	1194	Introduction to Film
FREN	2074	French Literature in Translation
GER	2074	German Literature in Translation
PHIL	1024	Introduction to Philosophy
REL	1014	Introduction to Religion
REL	1054	The Judaeo-Christian Heritage

#### Fine Arts: 1 of the following

ART	1024	Introduction to Visual Art
ART	1424	Introduction to Drawing
FA	1004	Introduction to the Fine Arts
MUS	1004	Music Appreciation

### Natural Science: 1 of the following

BIO	1044	Biological Interactions
BIO	1164	Biology and Human Concerns
CHEM	1004	Chemistry in Society
CHEM	1055	Principles of Chemistry I
ENVS	1024	Environmental Science
NS	1104	Sight and Sound
NS	1204	Origin of Life
PHYS	1014	Conceptual Physics
PHYS	1024	Measuring the Universe
PHYS	2115	University Physics I

### Social Science: 1 of the following

ANTH	1054	Introduction to Archaeology
ECON	1004	Introduction to Economics
ECON	2024	Principles of Microeconomics
ECON	2034	Principles of Macroeconomics
PS	1004	Introduction to Politics
PS	1014	Introduction to U.S. Politics
PS	1054	Globalization and Civic Responsibility
PSY	1004	General Psychology
SOC	1004	Introduction to Sociology

### Area III Cultural Traditions

#### List A: 1 of the following

ANTH	1024	Cultural Anthropology
ANTH	1044	Cultural Geography
ANTH	1074	World Prehistory
ANTH	2314	Politics and Society of Japan
ANTH	2344	Global Health
ANTH	2554	African Art and Culture
ANTH	3244	Global Feminisms
ANTH	3314	Latin American Prehistory

ANTH	3504	Gender in Cross-Cultural Perspective
ARTH	1604	Introduction to Asian Art
ARTH	2554	African Art and Culture
ARTH	2624	Arts of China
ARTH	2644	Arts of Japan
ARTH	2664	Chinese Calligraphy
EDU	2204	Enculturation in Non-Western Societies
ENG	2124	Introduction to African Fiction
FREN	3404	The Francophone World and its Literature
HIST	2114	History of Indian Civilization
HIST	2304	Pre-Modern China
HIST	2374	History of Africa
HIST	2404	Latin American Civilization I
HIST	2414	Latin American Civilization II
HIST	2444	Latin American Revolutions
HIST	3434	Central American History
HIST	3454	Women and Men in Latin America
IDS	2344	Global Health
MUS	1154	Excursions into Non-Western Music
PHIL	2504	Ancient Chinese Thought
PS	2304	Politics and Society of Japan
PS	2324	Politics of Sub-Saharan Africa
PS	2504	Politics of the Middle East
REL	2134	Foundations of Asian Religion
REL	2504	Ancient Chinese Thought
REL	2524	Islamic Religious Traditions
REL	2534	Hindu Religious Traditions
REL	2544	Buddhist Religious Traditions
SOC	1054	Cultural Geography
SPAN	3084	Afro-Hispanic Literature
SPAN	3234	Latin-American Civilization
WS	3244	Global Feminisms
WS	3514	Gender in Cross-Cultural Perspective

### List B: 1 of the following

ARTH	1114	Art History: Ancient to Gothic
ARTH	1124	Art History: Renaissance to Modern
ARTH	2154	History of Architecture: Classic to Contemporary
CS	1044	Computation and Technology in Western Thought
ECON	4044	History of Economic Thought
ENG	2474	British Literature I
ENG	2484	British Literature II
FREN	2034	French Society and Culture
HIST	1014	Western Civilization I
HIST	1024	Western Civilization II
PHIL	2514	Ancient Greek and Roman Philosophy
PHIL	2534	Medieval and Renaissance Philosophy
PHIL	2554	History of Modern Philosophy
PHIL	3534	Black Feminist Theory
REL	1054	The Judaeo-Christian Heritage
SPAN	3134	Spanish Civilization
WS	3534	Black Feminist Theory

### Area IV (2+2)

Two sets of approved courses (set = 2 courses with the same course prefix) in any two disciplines outside of a student's primary major pattern. An Area IV course listed as NS may be paired with any Area IV course listed as BIO, CHEM, or PHYS. One set of courses must be taken outside the division of the primary major. (For divisional composition, see p. 135.)

Students should check individual course descriptions and discuss all Area IV selections with an academic adviser. Ordinarily, transfer courses may not be used to satisfy Area IV general education requirements.

### Area V

Two writing intensive courses outside of a student's primary major pattern. Ordinarily, transfer courses may not be used to satisfy Area V general education requirements.

## **Writing Requirement**

At Transylvania, basic instruction in writing is provided in the Foundations of the Liberal Arts Program, required of all first-year students. Students who need further skills development may register for WRC 1112, Writing Laboratory (CR/NC grading,  $\frac{1}{2}$  course unit). In addition, all Transylvania students may obtain special writing assistance and/or instruction as needed in the Writing Center.

Transfer students may be given up to two terms of credit in Freshman English or English Composition, even though such courses are not a part of the Transylvania curriculum.

Sophomore transfer students with two terms of credit for composition may be exempt from Foundations of the Liberal Arts I and II, pending approval of the program director.

Junior and senior transfer students with one or two terms of credit in composition are exempt from Foundations of the Liberal Arts I and II. Junior and senior transfer students with no credit in composition, although also exempt from Foundations of the Liberal Arts I and II, must pass a placement examination administered in the Writing Center or register immediately for WRC 1112.

## **Writing Portfolio Requirement**

The university portfolio requirement represents the Transylvania faculty's commitment to developing students' writing skills. The senior-year portfolio should consist of 10 writing samples submitted over the normal four-year academic period.

Students are required to submit samples each winter term before they register for the following year's fall classes or, in the case of seniors, before graduation. Four samples are required during the first year and two samples in each subsequent year. Students may not register for the following fall term without submitting writing samples. Seniors must submit their final writing samples as a requirement for graduation.

Students with special circumstances may apply for an exemption through the dean of the college three weeks before the registration period.

Senior portfolios are assessed annually by a committee of faculty members with representatives from each academic division and the Writing Center. The portfolio requirement is not a means of evaluating individual students; instead, it is used to assess the effectiveness of Transylvania's curriculum in improving the quality of students' writing.

Additional information concerning the portfolio requirement is available from the Office of the Registrar or the Writing Center.

## **Academic Career Skills Requirement**

A program of continuing orientation to college life and development of academic skills is required of all new students in their first term. This requirement is met by a  $\frac{1}{4}$  course unit credit course, University 1111, Academic Career Skills.

## **Academic Policy and Curricular Standards Appeals Procedures**

Academic and curricular policies are established and governed by the Transylvania University faculty, as articulated in the faculty constitution and bylaws. Any institutional decision regarding academic policy or curricular standard may be appealed to the Committee on Admissions and Academic Standards (CAAS). As the standing faculty committee charged with hearing such appeals, the CAAS meets regularly and is empowered to allow exceptions to academic policies/procedures. In all cases, CAAS represents the university faculty and its decisions are considered final.

The Office of the Registrar, 215 Old Morrison, will provide information and instructions for those wishing to petition the CAAS.

## **Foreign Language Requirement**

Exemption from the foreign language requirement may be granted in one of three ways: (1) by demonstrating on the Transylvania placement examination a level of proficiency equivalent to completion of 1034; (2) by scoring four or five on an Advanced Placement (AP) language exam; (3) by having an exemption granted by the foreign language program director.

## May Term Requirement

May term is considered an integral part of the academic year. Attendance at May term is expected of all regular students. Students registering for May term must enroll for at least one full unit of credit.

## Major Pattern Requirement

In addition to the general requirements described above, each student must complete an approved major pattern in which a grade point average of at least

2.0 and a minimum grade of C, except in allied courses, must be maintained. These patterns are described in the Academic Major and Minor Patterns section of the Catalog (page 40). Additional major patterns may be arranged by special agreement with the dean of the college.

We recommend that major patterns be declared toward the end of the first year or during the sophomore year. Students are required to make the declaration before registering for the first term of their junior year.

## Sponsored Learning: Internships

Transylvania offers sponsored learning opportunities through academic internships. Academic internships are offered in public and private organizations, with positions available in human service agencies, government agencies, and private businesses. The internship is normally completed in an off-campus work setting and includes both academic and nonacademic requirements, which are jointly supervised by a work supervisor, a faculty member, and the Career Development Center.

Students must have completed a minimum of eight course units and have a cumulative grade point average of at least 2.0 to participate in an academic internship. Internships are customarily taken in the junior or senior year in a student's major field or in a field in which significant course work has been completed. Specific academic and work requirements for each student are stated in a learning-work agreement. This agreement is signed by the faculty member, the work supervisor, the Career Development Center, and the student.

Programs that offer academic internships will normally be numbered 4204, 4208, or 4212 in the course description section of the Catalog. Further program requirements are specified by programs offering credit. A maximum of three course units of internship credit may be counted toward university graduation requirements.

Information on specific requirements, opportunities, and application procedures is available from the Career Development Center.

## Teacher Education Program: Admissions Policy

Admission to teacher education begins with entrance to Transylvania through a selective admission process. To apply to the program, students must

1. Choose a teaching major. It is best to do so no later than the sophomore year if students hope to qualify for teacher certification in the usual four years of undergraduate study. Students who have declared a teaching major will be assigned an adviser in the education program.
2. Transfer students should consult with the program director to determine eligibility for admission to the Teacher Education Program.
3. Complete and submit an application for admission to the Teacher Education Program.

Admission to the program is contingent upon the following:

1. Satisfactory completion of EDU 1004, Observing the Learner, and a minimum 2.75 GPA in education courses, sophomore class standing (9 course units), 2.75 GPA overall.
2. A minimum 2.75 GPA in the major (i.e. English, math, history) for students pursuing high school teaching certification, minimum 2.75 GPA in the courses of the subject matter specialties for students pursuing middle grades teaching certifications.
3. A minimum ACT composite score of 21 or a minimum SAT composite score of 990.
4. A submission of a formal essay and an impromptu writing sample to the Teacher Education Admissions Committee.
5. A completed recommendation from each of the following:
  - a. current academic adviser
  - b. previous academic adviser or instructor
  - c. a member of Transylvania's faculty or staff.
6. Satisfactory results from an interview with the Teacher Education Admissions Committee. Selection is based on

- a. apparent commitment to the profession
- b. proficiency in human relations and oral and written communication
- c. apparent concern for the best possible education for all youth
- d. understanding of skills, responsibilities, and stress involved in teaching
- e. other factors indicative of becoming a successful teacher

After students are approved for teacher education, continuation in the education pattern leading to certification depends on maintaining a 2.75 minimum GPA and the ability to demonstrate the content, pedagogical, and professional knowledge, skills, and dispositions necessary to help all students learn—as required by the **National Council for Accreditation of Teacher Education Standard 1. Candidate Knowledge, Skills and Disposition.**

If the applicant is denied admission into the Teacher Education Program, she or he has the right of appeal with the university's Committee on Admissions and Academic Standards.

## **Student Teaching: Admissions Criteria**

The following requirements must be met for admission to student teaching:

1. Senior standing is a prerequisite for admission to student teaching. In addition, each candidate must have been admitted to the teacher education program.
2. Each candidate must be approved by the Teacher Education Admissions Committee of the Teacher Education Advisory Board. Admission to the teacher education program does not mean automatic approval for student teaching.
3. Each candidate must submit results of a recent medical examination, including a tuberculosis test, to the education program before student teaching begins. The form is available from the education program office.
4. Each candidate must have completed a minimum of 150 hours of clinical and field-based experience prior to student teaching. Transfer students must provide documentation of field and clinical hours earned at other colleges or universities.
5. Each candidate shall have achieved the following academic requirements:
  - a. overall grade point average of at least 2.75
  - b. grade point average of at least 2.75 in the academic specialties—areas of concentration and teaching majors
  - c. completion of all required professional education courses with an academic standing of at least 2.75
  - d. senior standing
6. Each candidate shall be a person whose moral, social, and ethical behavior is acceptable in the school community as well as in the community at large.
7. Each candidate must be a member of the Kentucky Education Association—Student Programs to receive liability insurance coverage during student teaching.
8. Applications for spring student teaching must be returned to the education program by October 1.
9. Applications for fall student teaching must be returned to the education program by February 1.

## **Criteria for Teacher Certification**

To be recommended for certification, candidates completing the program must

- have a minimum 2.75 GPA, overall and in their major or emphasis area(s) and in education;
- have a successful exit conference on their Program Portfolio;
- have a passing PRAXIS score;
- have a pass in student teaching, with written evaluations from supervising and coordinating field teachers