

BOARD OF TRUSTEES BUSINESS MEETING MOTION

TITLE OF MOTION: Proposal from Faculty Concerns Committee for a Revision to Faculty By-Laws

ACTION REQUESTED: _____ FIRST READ X BOARD VOTE

MOTION: The Academic Affairs Committee proposes the following change in the faculty By-Laws:

Current By-Laws

C. Faculty Concerns Committee

Permanent subcommittees of the Faculty Concerns Committee include but are not limited to:

1. The Faculty Appointment Advisory Subcommittee, whose charge is to maintain continuous review of instructional vacancies and to recommend to the Administration filling positions as needs and resources suggest. The subcommittee will include as voting members the Division Chairs, one representative each from the Committee on Program and Curriculum and from the Faculty Concerns Committee (typically the Chairs). The subcommittee will also include as non-voting members, the Dean and the Chair of the Academic Affairs Committee of the Student Government Association. The subcommittee will elect a Chair from its members and formulate its rules of procedure.

Proposed By-Laws (changes in red):

C. Faculty Concerns Committee

Permanent subcommittees of the Faculty Concerns Committee include but are not limited to:

1. The Faculty Appointment Advisory Subcommittee **is charged with** maintaining continuous review of instructional vacancies and **making recommendations** to the Administration filling positions as needs and resources suggest. The subcommittee will include as voting members the Division Chairs and one representative each from the Committee on Program and Curriculum and from the Faculty Concerns Committee (typically the Chairs). The subcommittee will also include, as non-voting members, the Dean and the Chair of the Academic Affairs Committee of the Student Government Association. The subcommittee will elect a Chair from its members and formulate its rules of procedure. **The committee will review and rank faculty requests based upon information supplied in the faculty position application form.**

- a. **All faculty requests will utilize the faculty position application form that FCC will make available to all the faculty by **February 28**.**
- b. **Completed application forms will be returned to the Chair of FCC by the **First Friday after Spring Break**. Completed forms will be made available to all members of the faculty for their consideration and comments.**

- c. The Faculty Appointment Advisory Subcommittee will review the requests and develop a prioritized list to FCC and the Academic Dean of the College by **Third Monday of April**.
- d. FCC will report the rankings of the requests in its end of the year report.

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