Duplicate/Replacement Diploma Request

All diplomas, regardless of degree or date of graduation, will be 8x10 in.

Diploma orders take 4-6 weeks to be processed.

All diplomas, regardless of date of graduation will be signed by the current president of the university.

The charge for a new diploma is $50.00. At this time, Transylvania University cannot accept credit or debit cards for payment. Make a check or money order payable to: **Transylvania University**.

Submit this completed form and payment to:

Transylvania University
Office of the Registrar
300 N. Broadway
Lexington, KY 40508

Student ID: _____ Date of Birth: _____
(if known)

Email or Phone: _____

NAME

Full Legal Name While Attending:_____
(First, Middle, Last)

Year Degree Awarded: _____

Address (to mail diploma to)

Line 1:_____

Line 2: _____

Line 3:_____

Signature: _____ Date: _____

Office of the Registrar
Phone: 859-233-8116
Email: registrar@transy.edu