



TRANSYLVANIA

UNIVERSITY

Application
for Admission
and Scholarships

2016–17

We are pleased that you are applying for admission to Transylvania! We believe you will be impressed with the high quality educational opportunities available here, as well as the personal attention our faculty and staff provide.

Submission of this application and related materials is all that is necessary for you to be considered for **admission and most merit-based scholarships** at Transylvania. The deadline for submitting your application varies with the scholarships for which you wish to be considered (*see page 3*). We encourage you to **apply as early as possible** in the fall of your senior year.

If you wish to be considered for state and/or federal need-based financial aid, you must also complete a Free Application for Federal Student Aid (FAFSA). Although Transylvania does not consider financial need as a factor for admission or merit scholarships, we do encourage families to file the FAFSA (*see page 4*).

Please contact us if you have any questions regarding the admissions and financial aid process. Our staff is always happy to help. Office hours are Monday through Friday, 8:30 a.m. to 5 p.m. Eastern Time.

Office of Admissions

Transylvania University
300 North Broadway
Lexington, KY 40508-1797
(800) 872-6798 or (859) 233-8242
Email: admissions@transy.edu

Office of Financial Aid

Transylvania University
300 North Broadway
Lexington, KY 40508-1797
(800) 872-6798 or (859) 233-8239
Email: financialaid@transy.edu

www.transy.edu

Transylvania University admits students regardless of race, color, religion, sex, national origin, age, disability, sexual orientation, or any other classification protected by federal or state law or local ordinance.

Admissions Deadlines for the 2016–17 Academic Year _____

Transylvania honors the postmark for all of our admissions deadlines.

For first-time students

December 1—Premier Scholarship Program Deadline

Students who wish to be considered for the Young, Kenan, and Trustee scholarships must apply by December 1. These competitive awards are based on information submitted on the application, including test scores, grades, extracurricular and community involvement, recommendations, and the admissions essay. The Office of Admissions will notify finalists for the Premier Scholarship awards of their selection by mail in mid-January. Finalists will be required to complete an on-campus interview.

January 15—Priority Deadline for Filing for Financial Aid

Students who wish to apply for state and/or federal need-based aid should complete the **Free Application for Federal Student Aid (FAFSA)** (see page 4) as soon as possible before February 1 in order to receive maximum consideration for need-based funds. If you are a Kentucky resident, the FAFSA priority date for state-based aid is January 15.

February 1—Regular Decision and Scholarship Deadline

Students who apply by February 1 will be considered for all Transylvania merit-based scholarships except the Young, Kenan, and Trustee. Candidates who apply by February 1 will be notified of their admission decisions and scholarships by March 1. Governor's Scholars and Governor's School for the Arts participants must submit their applications by February 1 in order to be eligible for those scholarships. This deadline also applies to students interested in fine arts scholarships.

After February 1

Applications received after February 1 will be considered on a **space-available** basis.

May 1—Candidate's Reply Date

All applicants who are admitted to Transylvania for the fall term, either through Early Action or Regular Decision, have until May 1 to declare their intent to enroll. Students who wish to enroll must submit a \$250 enrollment deposit in order to reserve their spot in the class.

For transfer students

August 1—Transfer Admission Deadline

Transfer students who wish to be considered for fall term admission should submit their applications by August 1.

Application Instructions

First-time Students

- ☐ **Admissions application form**, including one essay option from page 8.
- ☐ **Official high school transcript**– Ask your high school guidance counselor to mail your transcript with the Counselor's Evaluation and Recommendation.
- ☐ **ACT and/or SAT scores**– Transylvania will accept official score reports from the testing organizations, ACT and/or SAT scores reflected on your official high school transcript, or copies of your ACT and/or SAT score reports included with the Counselor's Evaluation and Recommendation.
- ☐ **Counselor's Evaluation and Recommendation**– Your high school guidance counselor should complete the Counselor's Evaluation and Recommendation (pages 11-12 of this application packet) and mail it to the Office of Admissions. This form may be mailed separately from your application.
- ☐ **Teacher's Evaluation and Recommendation**– Ask a teacher from your junior or senior year to complete the Teacher's Evaluation and Recommendation (pages 9-10 of this application packet) and mail it to the Office of Admissions. This form may be mailed separately from your application.
- ☐ **Official college transcripts (if applicable)**– If you have taken college or university courses during high school, have an official copy of your transcripts forwarded to the Office of Admissions.

Applying under the Test Optional Policy (www.transy.edu/optional):

Transylvania University has adopted a Test Optional policy for the admissions and scholarship process. You can choose whether or not to submit your ACT or SAT test scores as a part of your application. If you choose to submit your test scores, follow all of the above instructions.

If you choose not to submit your test scores, please follow these additional instructions:

- Complete the application as you would normally.
- Make sure to ask your guidance or college counselor AND a teacher to submit a recommendation.
- Complete the additional essay questions highlighted on the application as **Test Optional Essay Questions**.
- Contact the admissions office to schedule an on-campus interview.

Considerations for home-schooled students:

- Provide a detailed transcript of courses taken beginning with the ninth grade.
- You must submit both evaluation forms to the Office of Admissions. If your parent is your primary educator, he/she should fill out the Counselor Evaluation and you should ask someone from the community to complete the Teacher Evaluation. If you are a member of a home school consortium, the director of the program may submit the Counselor Evaluation and your parent or primary educator may complete the Teacher Evaluation form.

Transfer Students

- ☐ **Admissions application form**, including one essay option from page 8.
- ☐ **Official final high school transcript**– Ask your high school guidance counselor to send your final high school transcript to the Office of Admissions.
- ☐ **Official college transcripts**– Ask the registrar at each college or university you have attended to send your official transcripts to the Office of Admissions.
- ☐ **ACT and/or SAT scores**– Transylvania will accept official score reports from the testing organizations, ACT and/or SAT scores reflected on your official high school transcript, or copies of your ACT and/or SAT score reports.
- ☐ **Two Evaluation and Recommendation forms**– Ask two individuals closely acquainted with your academic work to submit the Teacher's or Professor's Evaluation and Recommendation form and mail it to the Office of Admissions. At least one recommendation must come from a college professor/instructor, but otherwise the two recommendations can come from any combination of the following:
 - College professor/instructor
 - College academic advisor
 - High school teacher who taught you within the last two years
 - High school counselor (if you graduated from high school within the past year). The high school counselor should complete the Counselor's Evaluation and Recommendation form.

International Students

International students should follow the guidelines above for either first-time or transfer students with the following considerations:

- Your secondary school transcripts must be translated into English with a grading scale attached.
- You must submit official ACT, SAT, or TOEFL scores. We will use scores from any one of these three exams for admissions consideration.

Financial Aid Applicants

- ☐ Obtain a Free Application for Federal Student Aid (FAFSA) from your guidance office or our financial aid office, or online at www.fafsa.ed.gov, as soon as possible after January 1.
- ☐ Submit the FAFSA by February 1 in order to receive maximum consideration for need-based funds. If you are a Kentucky resident, the FAFSA priority date for state-based aid is January 15.
- ☐ List Transylvania's code—**001987**—on the FAFSA in order to determine the amount of aid for which you might qualify at Transylvania. The university will begin mailing comprehensive award packages in March.



TRANSYLVANIA UNIVERSITY

APPLICATION FOR ADMISSION AND SCHOLARSHIPS

Please type or print in ink.

ENTRANCE INFORMATION

Plan to Enter: ☐ Winter Term (January) 2016 ☐ Fall Term (August) 2016 ☐ Winter Term (January) 2017
Applying as: ☐ First-time Student ☐ Transfer Student
Applying for: ☐ Early Action (December 1) ☐ Regular Decision (February 1)
Classification: ☐ Full-time ☐ Part-time
Housing Plans: ☐ Will live in residence hall ☐ Will live with parent(s) or legal guardian(s) ☐ Will live off campus (At least 21 or married)

For Office Use

D _____
 IF N _____
 C _____
 F T I \$ _____
 FA _____ DOC _____
 ALU _____ LG _____

Possible major _____ ☐ Undecided

Possible career or professional plans _____ ☐ Undecided

I plan to apply for need-based financial aid. ☐ Yes ☐ No

PERSONAL INFORMATION

☐ Mr. _____ Preferred Name _____
☐ Ms. _____ First _____ Middle _____ Last _____

Home Address (Street) _____

City _____ County _____ State _____ Zip Code _____ — _____

Home Phone (_____) _____ Cell Phone (_____) _____ Email Address _____

IM Address _____ Social Security Number _____ Birthdate _____

Are you a U.S. citizen? ☐ Yes ☐ No If not, are you a permanent resident? ☐ Yes ☐ No Country of citizenship if not U.S.A. _____

(Optional) Are you Hispanic/Latino? ☐ Yes, Hispanic or Latino (including Spain) ☐ No

(Optional) Regardless of your answer to the prior question, please select one or more of the following that best describes you:

- ☐ American Indian or Alaska Native (including all Original People of the Americas) ☐ Asian (including Indian subcontinent and Phillippines)
☐ Black or African American (including Africa and Caribbean) ☐ Native Hawaiian or Other Pacific Islander (Original peoples)
☐ White (including Middle Eastern)

FAMILY INFORMATION (List address if different from yours)

Mother/Stepmother/Legal Guardian ☐ Mrs. ☐ Ms. ☐ Dr.

Father/Stepfather/Legal Guardian ☐ Mr. ☐ Dr.

First _____ Middle _____ Last Name _____

First _____ Middle _____ Last Name _____

Home Address _____

Home Address _____

Daytime Phone (_____) _____

Daytime Phone (_____) _____

E-mail _____

E-mail _____

Occupation _____

Occupation _____

Name of Employer _____

Name of Employer _____

College (if any) _____

College (if any) _____

Degree _____ Year _____

Degree _____ Year _____

Graduate School (if any) _____

Graduate School (if any) _____

Degree _____ Year _____

Degree _____ Year _____

Parents' marital status: ☐ Never married ☐ Married ☐ Widowed ☐ Separated ☐ Divorced (date _____)

With whom do you make your permanent home? ☐ Mother ☐ Father ☐ Both ☐ Other _____

Please give names and ages of your brothers and sisters. If they have attended college, give the names of the institutions attended, degrees, and approximate dates. If more than two siblings, you may list them on an attached sheet.

Name/Relationship

Institutions Attended

Degree(s)

Dates

Please list any extended family members (aunts, uncles, cousins, etc.) who are currently attending or who previously attended Transylvania.

Relationship _____ Years Attended _____

Relationship _____ Years Attended _____

HIGH SCHOOL INFORMATION

High School _____ County _____ Graduation Year _____
School Address _____ City _____ State _____ Zip Code _____
Counselor's Name _____ Counselor's Telephone (_____) _____
Your Cumulative GPA _____ Do you board at your high school? ☐ Yes ☐ No Should we correspond with you there? ☐ Yes ☐ No

TEST INFORMATION

ACT

Date taken	English	Math	Reading	Science	Composite
_____	_____	_____	_____	_____	_____

Date taken/	English	Math	Reading	Science	Composite
_____	_____	_____	_____	_____	_____

SAT

Date taken	Verbal/Critical Reading	Math	Writing
_____	_____	_____	_____

Date taken/	Verbal/Critical Reading	Math	Writing
_____	_____	_____	_____

Do you plan to retake the ☐ ACT or ☐ SAT? Date to be taken _____

INTEREST IN TRANSYLVANIA

How did you first learn of Transylvania University? ☐ High School Counselor ☐ Admissions Counselor ☐ Admissions email
☐ Admissions Mailing ☐ Church ☐ Friend ☐ Current Student ☐ Parent ☐ Media ☐ World Wide Web
☐ Alumna/Alumnus (*List name(s).*) _____
☐ Other (*Please specify.*) _____

Have you visited Transylvania? ☐ Yes ☐ No If so, date of visit _____

Have you attended any of Transylvania's summer programs? Check all that apply.

- ☐ Science and Technology Camp ☐ Academic/Computer Camp ☐ Basketball Camp ☐ All-Sports Camp
☐ Academic Camp for Appalachian Students ☐ Counselor-in-Training Camp

To what other colleges and universities do you plan to apply? _____

HONORS

High school academic honors: ☐ National Merit Finalist ☐ National Merit Semifinalist ☐ Kentucky Governor's Scholar
☐ Kentucky Governor's School for the Arts ☐ Governor's School (Out-of-state applicants) ☐ Hugh O'Brian Leadership Conference
☐ YMCA Black Achievers Program

RELIGIOUS AFFILIATION (Optional)

Transylvania is affiliated with the Christian Church (Disciples of Christ). Are you a member of the DOC church? ☐ Yes ☐ No

If so, what church do you attend? _____

If not a DOC member, what is your religious affiliation, if any? _____

PREVIOUS COLLEGE EXPERIENCE (If applicable)

If you are transferring from another college or university or if you are a high school student who has taken college courses, please complete the following and have the registrar's office at each college you attended send a copy of your official transcript to Transylvania University, Office of Admissions, 300 North Broadway, Lexington, KY 40508-1797.

List all colleges/universities at which you have taken courses for credit, starting with the most recent. Attach additional sheets if necessary. Please have an official transcript sent from each institution as soon as possible.

Name of College/University	Location (City, State, Zip)	Dates Attended	Degrees Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EXTRACURRICULAR, PERSONAL, AND VOLUNTEER ACTIVITIES

In order of their importance to you, list organizations and activities in which you have participated during high school. You may include, for example, academic organizations or activities, sports, extracurricular activities, summer study, travel, and church and civic activities. Attach an additional sheet if necessary.

Activity	Grades Involved	Hours/week	Weeks/year	Positions held, honors won, or letters earned
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			
	9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12 <input type="checkbox"/>			

ACADEMIC HONORS

Briefly list or describe any academic honors you have won since the ninth grade.

WORK EXPERIENCE

Please list jobs you have held during the past three years (including summer employment).

Type of work	Employer	Dates	# of hours/week

COLLEGIATE ACTIVITIES

Please indicate activities in which you wish to participate at Transylvania.

Visual and Performing Arts

☐ Instrumental Music

Musical Instrument(s): _____

☐ Vocal Music

Vocal Part: _____

☐ Drama

☐ Studio Art

Varsity Sports

☐ Baseball (men)

☐ Basketball (men/women)

☐ Cross Country (men/women)

☐ Field Hockey (women)

☐ Golf (men/women)

☐ Lacrosse (men/women)

☐ Soccer (men/women)

☐ Softball (women)

☐ Swimming and Diving (men/women)

☐ Tennis (men/women)

☐ Track and Field (men/women)

☐ Volleyball (women)

Other Activities

☐ Cheerleading (men/women)

☐ Dance Team (women)

☐ Equestrian (men/women)

☐ Air Force Reserve Officer Training Corps (ROTC)

☐ Army Reserve Officer Training Corps (ROTC)

☐ Community service

☐ Student government

☐ Student newspaper

☐ Student radio station

☐ Student religious organizations

☐ Fraternity/sorority

Auditions/Portfolio submissions

Check if you are interested in: ☐ Auditioning for a music scholarship ☐ Auditioning for a theater scholarship ☐ Submitting a portfolio for an art scholarship

STUDENT ESSAY To be completed by all applicants

The student essay helps the Admissions Committee become acquainted with you as an individual in ways different from your academic credentials, involvement, and other objective information. The essay also is evaluated as part of the Premier Scholarship Program application. On separate paper, type an essay of approximately two pages double-spaced, on **one** of the topics listed below:

- A) If given the opportunity to spend time as a fictional character, whom would you choose and why?
- B) Describe a character in fiction, a historical figure, or a creative work (as in art, music, science, etc.) that has made a significant impact on you and why.
- C) Evaluate a significant experience, achievement, risk you have taken, or ethical dilemma you have faced, and its impact on you.

TEST OPTIONAL ESSAY QUESTIONS

If you have chosen not to submit your ACT or SAT scores as a part of your application, please answer the following questions on a separate sheet. Please make each essay 1–2 pages.

- 1) What personal attribute are you most proud of, and how has that impacted your life so far? This could be your intellect, creativity, leadership, sense of humor, integrity, or anything else you would like to tell us about.
- 2) You have just completed a 350-page autobiography of your life. Please share page 278.

STUDENT AGREEMENT

In signing this application, I certify that the information supplied is true and complete. Any falsification or omission may be grounds for cancellation of admission or enrollment. If I am accepted for admission and enroll as a student at Transylvania University, I agree to abide by the rules and regulations of the university. By completing this application, I understand that I will be considered for all academic and/or designated scholarships for which I may qualify.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____
(If you are under age 18)



TRANSYLVANIA UNIVERSITY

TEACHER'S OR PROFESSOR'S EVALUATION AND RECOMMENDATION

THIS SECTION TO BE COMPLETED BY STUDENT

After completing this section, ask a teacher or professor who has taught you in an academic subject in the last two years to complete the bottom part of this form and mail it to the Office of Admissions by the appropriate deadline.

Student's Full Name	Student's Social Security Number	Student's Home Phone	
Student's Street Address	City	State	Zip
Name of High School or College/University	City	State	Zip

Student Waiver

☐ I waive my right to future access to this document. ☐ I do not waive my right to future access to this document.

Signature _____ Date _____

THIS SECTION TO BE COMPLETED BY RECOMMENDER

This form will be used for both admission and scholarship decisions.

How long have you known this student? _____

In what class(es) did you teach this student? _____

What grade(s) did this student earn in your class(es)? _____

Do you know this student in a capacity outside of the classroom? ☐ Yes ☐ No

If yes, please explain. _____

What are the first words that come to your mind to describe this student? _____

Complete the evaluation below and write a letter of recommendation for the applicant. Base your evaluation on a comparison of this student with *all other students you have known*. If you are not qualified to rank the student on a characteristic, indicate that in the appropriate column.

Characteristics	Top 5%	Top 10%	Top 25%	Top 50%	Below Average	No Opportunity to Observe
Oral Expression						
Written Expression						
Maturity						
Dependability						
Integrity						
Perseverance						
Initiative						
Overall Evaluation						

(Continued on back)

LETTER OF RECOMMENDATION

You may write your letter in this space or attach it to this form. Your evaluation of this student will be very important in helping us determine whether to offer this student admission and to consider him or her for scholarships. We are particularly interested in the candidate's intellectual promise, enthusiasm, special talents, and performance in the classroom. Please call us if you have any questions at (800) 872-6798 or (859) 233-8242 or send email to admissions@transy.edu.

☐ I highly recommend this student.

☐ I recommend this student.

☐ I recommend *with reservation*.

☐ I do not recommend.

☐ Mr. ☐ Mrs.

☐ Ms. ☐ Dr. _____ Title _____

School Name and Address _____

Street _____ City _____

State _____ Zip Code _____ Office Phone (_____) _____

Signature _____ Email _____

Return to: Transylvania University, Office of Admissions, 300 North Broadway, Lexington, KY 40508-1797



TRANSYLVANIA UNIVERSITY

COUNSELOR'S EVALUATION AND RECOMMENDATION

THIS SECTION TO BE COMPLETED BY STUDENT

After completing this section, ask your guidance counselor to complete the bottom part of this form and mail it to the Office of Admissions by the appropriate deadline.

Student's Full Name	Student's Social Security Number	Student's Home Phone
Student's Street Address	City	State Zip
Name of High School or College/University	City	State Zip

Student Waiver

☐ I waive my right to future access to this document. ☐ I do not waive my right to future access to this document.

Signature _____ Date _____

THIS SECTION TO BE COMPLETED BY RECOMMENDER

This form will be used for both admission and scholarship decisions. Please send your letter of recommendation along with this form, a copy of the student's current high school transcript, and a school profile to our Office of Admissions.

How long have you worked with this student? _____

Do you know this student in a capacity outside of your duties as counselor? ☐ Yes ☐ No If yes, please explain. _____

Student's cumulative grade point average is _____ (weighted) _____ (unweighted) as of _____ on a _____ point scale.

Does your school give weight to the following courses:

Advanced Placement (AP)	_____ yes _____ no	International Baccalaureate (IB)	_____ yes _____ no
Honors	_____ yes _____ no	Other _____	_____ yes _____ no
Advanced	_____ yes _____ no		

Please list your school's grading scale if it is not reflected on the transcript:

A _____ B _____ C _____ D _____ F _____

Are courses currently taken on a block schedule? _____ yes _____ no

Student's rank in class is _____ out of _____ students as of (date) _____. The rank is ☐ weighted ☐ unweighted

How many students share this rank? _____

What percentage of a typical graduating class at your school attends a four-year college? _____ A two-year college? _____

Compared with that of other college preparatory students at your school, this student's course selection is:

☐ most demanding ☐ very demanding ☐ demanding ☐ average ☐ less than demanding

What courses does this student have in progress?

_____	_____
_____	_____
_____	_____
_____	_____

What are the first words that come to your mind to describe this student? _____

(Continued on back)

LETTER OF RECOMMENDATION

You may write your letter in this space or attach it to this form. Your evaluation of this student will be very important in helping us determine whether to offer this student admission and to consider him or her for scholarships. We are particularly interested in the candidate's intellectual promise, enthusiasm, special talents, and performance in the classroom. Please call us if you have any questions at (800) 872-6798 or (859) 233-8242 or send email to admissions@transy.edu.

☐ I highly recommend this student.

☐ I recommend this student.

☐ I recommend *with reservation*.

☐ I do not recommend.

☐ Mr. ☐ Mrs.

☐ Ms. ☐ Dr. _____ Title _____

School Name and Address _____

Street _____ City _____

State _____ Zip Code _____ Office Phone (_____) _____

Signature _____ E-mail _____

Return to: Transylvania University, Office of Admissions, 300 North Broadway, Lexington, KY 40508-1797